Civil Union Conversion to Marriage:

Effective October 1st, 2010 per Connecticut General Statute § 46b-38rr, Civil Unions will convert to marriages by law. This exception is to those that have been dissolved or have dissolution proceedings pending.

As of this date the civil union laws will be repealed so that civil union licenses cannot be issued on or after October 1st, 2010.

There will be two procedures available for the issuance of a converted civil union record:

♦ The first procedure will allow for the issuance of the civil union certificate accompanied by a statement that the civil union has been converted to a marriage certificate.

♦ The second procedure provides for the conversion of the civil union certificate to a marriage certificate. This second option is only executed when one of the parties to the civil union requests that the civil union be converted to a marriage. The request form must be submitted to the town in which the civil union was performed. This form allows for the civil union information to be recreated onto a marriage license that will now be issued in its place.

♦ For persons requesting the document conversion in person, they must submit a ‘Request for Conversion’ application form. They will also be able to sign the bottom of the new certificate.

♦ For persons that are making a request by mail, they can use a ‘Request for Conversion’ application form that will contain the affirmation statement. In this case, the new license will state ‘signature on file’.
REQUEST TO CONVERT CIVIL UNION/MARRIAGE CERTIFICATE

PLEASE PRINT

<table>
<thead>
<tr>
<th>PARTY 1</th>
<th>FULL NAME</th>
<th>FIRST</th>
<th>MIDDLE</th>
<th>LAST</th>
</tr>
</thead>
<tbody>
<tr>
<td>PARTY 2</td>
<td>FULL NAME</td>
<td>FIRST</td>
<td>MIDDLE</td>
<td>LAST</td>
</tr>
</tbody>
</table>

DATE OF CIVIL UNION (MONTH/DAY/YEAR) PLACE OF CIVIL UNION TOWN

PLEASE NOTE: ONLY THE PARTIES TO THE CIVIL UNION MAY REQUEST THAT THE CIVIL UNION CERTIFICATE BE CONVERTED TO A MARRIAGE CERTIFICATE. THE CIVIL UNION MUST HAVE BEEN IN EFFECT ON OCTOBER 1, 2010. A CIVIL UNION THAT WAS DISSOLVED OR IN THE PROCESS OF DISSOLUTION ON OCTOBER 1, 2010, DOES NOT CONVERT TO MARRIAGE. IN ORDER TO CONVERT THE CIVIL UNION CERTIFICATE TO A MARRIAGE CERTIFICATE, AT LEAST ONE OF THE PARTIES TO THE CIVIL UNION MUST AFFIRM THAT THE CIVIL UNION WAS NOT DISSOLVED, NOR PENDING DISSOLUTION, ON OCTOBER 1, 2010.

IN ACCORDANCE WITH C.G.S. §7-51A, ONLY THE PARTIES TO THE CIVIL UNION/MARRIAGE, OFFICIATOR, TOWN CLERK OR REGISTRAR LISTED ON CERTIFICATE, OR OTHER PERSONS AUTHORIZED BY THE DEPARTMENT OF PUBLIC HEALTH, SHALL BE ISSUED A CERTIFIED COPY OF A CIVIL UNION CERTIFICATE THAT CONTAINS THE SOCIAL SECURITY NUMBERS OF THE PARTIES. ALL OTHER REQUESTERS WILL RECEIVE A CERTIFIED COPY OF THE CIVIL UNION CERTIFICATE WITHOUT THE SOCIAL SECURITY NUMBERS.

AFFIRMATION: I am requesting that the my civil union certificate be converted to a marriage certificate, as authorized by C.G.S. § 46b-38r. I affirm that as of October 1, 2010, this civil union had not been dissolved, nor were there dissolution proceedings pending on said date. (Affirmation and signature of one spouse is sufficient to convert the record.)

Signature of Spouse/Party 1 Date Signature of Spouse/Party 2 Date

PERSON MAKING THIS REQUEST:

NAME: _________________________________________ FIRST __________ MIDDLE __________ LAST NAME __________

ADDRESS:

________________________________________ STREET ______________________________

TOWN/CITY: ___________________________ STATE: _________ ZIP CODE: __________

TELEPHONE NO.: _______________________ E-MAIL ADDRESS (optional): __________

RELATIONSHIP TO PERSON NAMED IN CERTIFICATE ________________

I would like to receive a copy of the converted marriage certificate □ YES □ NO

SIGNATURE: X ____________________________

THE FEE FOR A CERTIFIED COPY OF A MARRIAGE RECORD IS $20.00 PER COPY. DO NOT MAIL CASH!

NUMBER OF COPIESANTED: _______________ AMOUNT INCLUDED: $ _______________

FEE: $20.00 PER COPY MONEY ORDER MADE PAYABLE TO THE TOWN/CITY OF CIVIL UNION
MAIL THIS REQUEST WITH PAYMENT TO THE TOWN CLERK AT THE TOWN/CITY OF CIVIL UNION
FOR TOWN CLERK ADDRESSES PLEASE SEE ALPHABETICAL LISTING BY TOWN
at the Department of Public Health website: http://www.dph.state.ct.us/oppe/townclerks.htm