

### Civil Union Conversion to Marriage:

Effective October 1<sup>st</sup>, 2010 per Connecticut General Statute § 46b-38rr, Civil Unions will convert to marriages by law. This exception is to those that have been dissolved or have dissolution proceedings pending.

As of this date the civil union laws will be repealed so that civil union licenses cannot be issued on or after October 1<sup>st</sup>, 2010.

There will be two procedures available for the issuance of a converted civil union record:

- ◆ The first procedure will allow for the issuance of the civil union certificate accompanied by a statement that the civil union has been converted to a marriage certificate.
- ◆ The second procedure provides for the conversion of the civil union certificate to a marriage certificate. This second option is only executed when one of the parties to the civil union requests that the civil union be converted to a marriage. The request form must be submitted to the town in which the civil union was performed. This form allows for the civil union information to be recreated onto a marriage license that will now be issued in its place.
- ◆ For persons requesting the document conversion in person, they must submit a 'Request for Conversion' application form. They will also be able to sign the bottom of the new certificate.
- ◆ For persons that are making a request by mail, they can use a 'Request for Conversion' application form that will contain the affirmation statement. In this case, the new license will state 'signature on file'.

**REQUEST TO CONVERT CIVIL UNION/MARRIAGE CERTIFICATE**

**PLEASE PRINT**

<b>PARTY 1</b>	FULL NAME	FIRST	MIDDLE	LAST
<b>PARTY 2</b>	FULL NAME	FIRST	MIDDLE	LAST
DATE OF CIVIL UNION (MONTH/DAY/YEAR)		PLACE OF CIVIL UNION TOWN		

PLEASE NOTE: ONLY THE PARTIES TO THE CIVIL UNION MAY REQUEST THAT THE CIVIL UNION CERTIFICATE BE CONVERTED TO A MARRIAGE CERTIFICATE. THE CIVIL UNION MUST HAVE BEEN IN EFFECT ON OCTOBER 1, 2010. A CIVIL UNION THAT WAS DISSOLVED OR IN THE PROCESS OF DISSOLUTION ON OCTOBER 1, 2010, DOES NOT CONVERT TO MARRIAGE. IN ORDER TO CONVERT THE CIVIL UNION CERTIFICATE TO A MARRIAGE CERTIFICATE, AT LEAST ONE OF THE PARTIES TO THE CIVIL UNION MUST AFFIRM THAT THE CIVIL UNION WAS NOT DISSOLVED, NOR PENDING DISSOLUTION, ON OCTOBER 1, 2010.

IN ACCORDANCE WITH C.G.S. §7-51A, ONLY THE PARTIES TO THE CIVIL UNION/MARRIAGE, OFFICIATOR, TOWN CLERK OR REGISTRAR LISTED ON CERTIFICATE, OR OTHER PERSONS AUTHORIZED BY THE DEPARTMENT OF PUBLIC HEALTH, SHALL BE ISSUED A CERTIFIED COPY OF A CIVIL UNION CERTIFICATE THAT CONTAINS THE SOCIAL SECURITY NUMBERS OF THE PARTIES. ALL OTHER REQUESTERS WILL RECEIVE A CERTIFIED COPY OF THE CIVIL UNION CERTIFICATE WITHOUT THE SOCIAL SECURITY NUMBERS.

**AFFIRMATION:** I am requesting that the my civil union certificate be converted to a marriage certificate, as authorized by C.G.S. § 46b-38rr. I affirm that as of October 1, 2010, this civil union had not been dissolved, nor were there dissolution proceedings pending on said date. (Affirmation and signature of one spouse is sufficient to convert the record.)

Signature of Spouse/ Party 1 \_\_\_\_\_ Date \_\_\_\_\_ Signature of Spouse/ Party 2 \_\_\_\_\_ Date \_\_\_\_\_

**PERSON MAKING THIS REQUEST:**

NAME: \_\_\_\_\_  
FIRST MIDDLE LAST NAME

ADDRESS: \_\_\_\_\_  
NUMBER STREET

TOWN/CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_ E-MAIL ADDRESS (optional): \_\_\_\_\_

RELATIONSHIP TO PERSON NAMED IN CERTIFICATE \_\_\_\_\_

I would like to receive a copy of the converted marriage certificate  YES  NO

SIGNATURE:

X \_\_\_\_\_

**THE FEE FOR A CERTIFIED COPY OF A MARRIAGE RECORD IS \$20.00 PER COPY. DO NOT MAIL CASH!**

NUMBER OF COPIES WANTED: \_\_\_\_\_ AMOUNT INCLUDED: \$ \_\_\_\_\_

FEE: \$20.00 PER COPY MONEY ORDER MADE PAYABLE TO THE TOWN/CITY OF CIVIL UNION  
 MAIL THIS REQUEST WITH PAYMENT TO THE TOWN CLERK AT THE TOWN/CITY OF CIVIL UNION  
 FOR TOWN CLERK ADDRESSES PLEASE SEE ALPHABETICAL LISTING BY TOWN  
 at the Department of Public Health website: <http://www.dph.state.ct.us/oppe/townclerks.htm>